

Attachment 1

Removal of all references to the former Victorian Learning and Employment Skills Commission ('the commission') in the LLEN Rules of Association and consequent changes and other minor changes.*	
Current Wording	Amended Wording
<p>Section 1 The name of the incorporated association is (in these Rules called "the Association").</p>	<p>Section 1 The name of the incorporated association is Wimmera Southern Mallee LLEN (in these Rules called "the Association").</p>
<p>Section 2.1 Definitions</p> <p>"Commission" means the Victorian Learning and Employment Skills Commission;</p> <p>"Guidelines" means the guidelines for the operation of Local Learning and Employment Networks published by the Commission or the Department of Education, Employment and Training as amended from time to time</p>	<p>Section 2.1 Definitions</p> <p>Delete definition</p> <p>Becomes "Guidelines" means the guidelines for the operation of Local Learning and Employment Networks published by the Department of Education and Early Childhood Development as amended from time to time</p>
<p>Removal of Section 4 – Initial Membership of our Rules of Incorporation, which is a redundant clause relating to the initial establishment of the Wimmera Southern Mallee LLEN in 2001.</p>	<p>Becomes To be noted as a deleted clause (otherwise renumbering will be required)</p>
<p>Section 12 Amendment of Rules</p> <p>A Special Resolution amending these Rules or the Statement of Purposes shall only be deemed to have been passed if:</p> <p>1 (i) approved as a Special Resolution in General Meeting; and</p> <p>(ii) it has been consented to in writing by the Commission prior to being approved at the relevant General Meeting.</p>	<p>Becomes: Section 12 Amendment of Rules,</p> <p>A Special Resolution amending these Rules or the Statement of Purposes shall only be deemed to have been passed if:</p> <p>1 (i) approved as a Special Resolution in General Meeting; and</p> <p>(ii) it has been consented to in writing by the Department of Education and Early Childhood Development prior to being approved at the relevant General Meeting.</p>
<p>Section 21 Committee of Management</p> <p>Section 21.3 Subject to Rule 21.4 and Rule 21.5, each Membership Category shall be represented by one Committee Member or such other number as the Committee decides from time to time in respect of that Membership Category. A decision to vary the number in respect of a Membership Category shall require the prior written approval of the Commission which shall satisfy itself that the proposed variation is in accordance with the Guidelines.</p>	<p>Section 21 Committee of Management</p> <p>Section 21.3 Subject to Rule 21.4 and Rule 21.5, each Membership Category shall be represented by one Committee Member or such other number as the Committee decides from time to time in respect of that Membership Category. A decision to vary the number in respect of a Membership Category shall require the prior written approval of the Department of Education and Early Childhood Development which shall satisfy itself that the proposed variation is in accordance with the Guidelines.</p>

<p>Section 24.4</p> <p>In the event of a casual vacancy in any office referred to in Rule 23.2, the Committee may appoint one of the Committee Members to the vacant office and the member so appointed may continue in office up to and including the conclusion of the next annual General Meeting.</p>	<p>Becomes Section 24.4</p> <p>In the event of a casual vacancy in any office referred to in Rule 24.2, the Committee may appoint one of the Committee Members to the vacant office and the member so appointed may continue in office up to and including the conclusion of the next annual General Meeting.</p>
<p>Section 25.1 (Vacancies)</p> <p>A Committee Member ceases to hold office as a Committee Member and if applicable, as an office bearer, if he or she:</p> <ul style="list-style-type: none"> (a) dies; (b) becomes insolvent; (c) is removed from office by the Commission or by resolution under Rule 30; or (d) resigns from office by notice in writing given to the Secretary. 	<p>Becomes Section 25.1 (Vacancies)</p> <p>A Committee Member ceases to hold office as a Committee Member and if applicable, as an office bearer, if he or she:</p> <ul style="list-style-type: none"> (a) dies; (b) becomes insolvent; (c) is removed from office by the Department of Education and Early Childhood Development or by resolution under Rule 32; or (d) resigns from office by notice in writing given to the Secretary.
<p>Section 26 Meetings of the Committee</p> <p>26.1 The Committee must meet at least 3 times in each year at such places and such times as the Committee may agree.</p>	<p>Becomes Section 26.1</p> <p>The Committee must meet at least 4 times in each year at such places and such times as the Committee may agree.</p>
<p>Section 37 Winding Up</p> <p>If the Association is dissolved, the amount which remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to the Commission or to any organisation nominated by the Commission which has similar objects [and which is approved by the Commissioner of Taxation as a tax exempt institution for the purposes of any Commonwealth Taxation Act].</p>	<p>Section 37 Winding Up</p> <p>If the Association is dissolved, the amount which remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to the Department of Education and Early Childhood Development or to any organisation nominated by the Department which has similar objects [and which is approved by the Commissioner of Taxation as a tax exempt institution for the purposes of any Commonwealth Taxation Act].</p>
<p>Appendix One Statement of Purpose</p> <p>The predominant purpose and object of the Association is to consider, recommend and plan the development and delivery of educational and training programs for young people in the area which will assist in meeting targets for better completion rates and employment outcomes; which the Association will pursue by:</p> <ul style="list-style-type: none"> • Bringing together local education providers, local employers, local councils and other interested people in the community; • Recognising the differing needs of all groups over a large geographic area;. 	<p>Appendix One Statement of Purpose</p> <p>The predominant purpose and object of the Association is:</p> <ul style="list-style-type: none"> (a) to foster education and training within the Area; and (b) to better adapt education and training to community needs. <p>which the Association will pursue by</p> <ol style="list-style-type: none"> 1. planning for the provision of education, training and employment in the Area with particular emphasis on meeting the needs of young people;

<ul style="list-style-type: none"> • Identifying gaps in the provision of education and training; • Taking a strategic approach to developing pathways for local young people, especially those at risk of dropping out; and monitoring these pathways and outcomes to ensure they are beneficial to young people; • Advising the Victorian Learning and Employment Skills Commission (VLESC) on the needs of young people; • Attracting young people back to the area by ensuring training delivery is related to employment opportunities; • Seeking to improve the participation rate in schools by encouraging the delivery of ‘customer identified’ education and training; • Identifying industry requirements and employment opportunities and to promote these career paths and opportunities to young people; • Seeking to increase the number of programs available across the Wimmera and Southern Mallee, especially to the more remote and less populated areas. 	<ol style="list-style-type: none"> 2. assisting and collaborating in the planning for young people’s needs and pathways; 3. developing, encouraging and facilitating collaborative approaches towards planning and improved delivery of education and training programs and services for better accommodating learning needs of the individual; 4. promoting a connection between education and training with industry and economic development and with local and regional employment and enterprise opportunities; 5.promoting and facilitating the career development, development of pathway plans and improved monitoring of the progress of young people, as they undertake individual pathways; 6. monitoring the level of participation, completions and outcomes for individuals in education and training and in particular for groups of young people that currently have poor outcomes; 7. promoting, supporting and encouraging the provision of information and guidance to enable people to make well-informed employment, education and training choices; 8. providing advice to government (including advice on appropriate measures of outcomes and destinations for people) for the purpose of facilitating the provision of appropriate educational services.

APPENDIX 2
MEMBERSHIP APPLICATION FORM
WIMMERA SOUTHERN MALLEE LLEN INCORPORATED

.....
(Full name of applicant/organisation)

of
(Address)

..... desires to become a member of Wimmera Southern
Mallee LLEN Incorporated

Class of Member

Please tick the appropriate box for the class of Member to which you belong:

- Community Member
- Organisational Member

Membership Category for Organisational Members

If an Organisational Member, please tick the appropriate Membership Category box (An Organisational Member may belong only to one Membership Category):

- Schools
- TAFE Institutes or Universities with TAFE sectors
- Adult Community Education organisations
- Other education and training organisations including private registered training organisations, universities and group training companies
- Trade Unions
- Employers/Peak employer organisations/Regional employer organisations and employment agencies
- Local governments
- Other community agency and organisations, Commonwealth and State government departments, [parent organisations](#), School Focussed Youth Service etc Adult, Community and Further Education Regional Councils, Regional Youth Councils, Area Consultative Committees, etc
- Koorie organisations, Peak Koorie agencies or Regional Koorie organisations

If admitted as a member, I/We agree to be bound by the Rules of the Association for the time being in force.

.....
Signature of or on behalf of Applicant

.....
Position Held (if an Organisation)

(An application on behalf of an organisation must be signed by a person who has the requisite authority, such as a director, chief executive officer, secretary or other authorised officer of that organisation.)

Date.....

**APPENDIX 5
COMPOSITION OF THE COMMITTEE**

CATEGORY NUMBER	MEMBERSHIP CATEGORY	DESCRIPTION	NUMBER
1	Schools	THREE representatives, including ONE Horsham and ONE Non-Horsham representative.	3
2	TAFE Institutes or Universities with TAFE sectors	ONE representative.	1
3	Adult Community Education organisations	ONE representative.	1
4	Other education and training organisations including private registered training organisations, universities and group training companies	ONE representative.	1
5	Trade Unions	ONE representative.	1
6	Employers/Peak employer organisations/Regional employer organisations and employment agencies	THREE representatives	3
7	Local Governments	ONE Horsham and ONE Non-Horsham representative.	2
8	Other Community Agencies and organisations, Commonwealth and State government departments, Adult, Community and Further Education Regional Councils, Regional Youth Councils, Area Consultative Committees, parent organisations etc	THREE representatives	3
9	Koori organisations, Peak Koorie agencies and Regional Koorie organisations	ONE representative.	1
10	Community Members	ONE Horsham and ONE Non-Horsham representative.	2
11	Nominated by the Committee who shall be a Community Member or a person associated with an Organisational Member	TWO representatives	2
TOTAL			20